

## Fall 2018 Trail's End Popcorn Sale

**Unit "Take Order" Directions**

- The unit Take Order form is on the reverse of these instructions. Copy the information you have compiled on your Unit Take Order Worksheet. Fill everything in legibly and mail, fax, or email a copy to Susan.
- Your unit coordinator is assigned an ID and password to access ordering through [www.scouting.trails-end.com](http://www.scouting.trails-end.com). If you have not received user information, contact Susan. She will help you access the site.
- Enter order in total containers. Trail's End converts total containers to cases/containers that is shown on your packing slip. **Deadline for ordering online is midnight on Wednesday, October 31st.**
- The packing slip and original unit invoice will reflect only the base commission of 33%. Bonus commissions will be assigned by Susan and will show on the final invoice as credits.
- In the event that you get late orders from sellers, contact Susan ASAP. We will try our best to resolve your issue but we cannot guarantee that orders will be filled. Placing additional orders after our deadline can be costly and we will pass that additional cost to you. We recommend sellers create their own online accounts at the start of the sale to avoid this issue.

**CONTACT INFORMATION**

Susan Ericsson

French Creek Council, BSA

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[susan.ericsson@scouting.org](mailto:susan.ericsson@scouting.org)Additional forms: [www.frenchcreek-bsa.org](http://www.frenchcreek-bsa.org)

# Unit "Take Order" Form

Pack # \_\_\_\_\_ Troop # \_\_\_\_\_ Crew # \_\_\_\_\_

District \_\_\_\_\_

**Print Name** \_\_\_\_\_

**Best Phone #** \_\_\_\_\_ **Optional Phone #** \_\_\_\_\_  
Daytime

**Email address** \_\_\_\_\_

Use this chart to determine vehicle space needed at pickup time.

	<u>Containers per case:</u>
Chocolate Lovers Tin	1
Cheese Lovers Collection	1
Salted Caramel Corn	12
Premium Caramel Corn/Nuts Tin	12
Chocolatey Caramel Crunch	12
18 Pack Kettle Corn Microwave	6
18 Pack Unbelievable Butter	6
White Cheddar Cheese	12
Caramel Corn	12
Popping Corn	12

Number of Sellers \_\_\_\_\_

Remember to use your unit prize worksheet and prize order form to streamline your online process.

## CONTAINERS ORDERED

Military Donations \$50	_____
Military Donations \$30	_____
Chocolate Lovers Tin \$60	_____
Cheese Lovers Collection \$30	_____
Salted Caramel Corn \$25	_____
Premium Caramel Corn/ Nuts Tin \$25	_____
Chocolatey Caramel Crunch \$25	_____
18 Pack MW Kettle Corn \$25	_____
18 Pack Unbelievable Butter MW \$20	_____
White Cheddar Cheese \$15	_____
Caramel Corn \$10	_____
Popping Corn \$10	_____