

Online Clearance Information and Links for Volunteers

Pennsylvania State Police Criminal Record Check

<https://epatch.state.pa.us>

Click on the yellow box “New Record Check” (Volunteers Only)
Free of Charge

Hints: When you get to the page that says “Record Check Details” scroll down a bit and you will see a link to a **Certification Form**. Click on that link, follow directions and print the actual certificate.

PA Department of Human Services Child Abuse History Clearance

<https://www.compass.state.pa.us/cwis/public/home>

Click on “Create a New Account”
Free of charge

Hints: Click on “Create a New Account”. Then you will need to create a “Keystone ID”. This is like a username – it is not a password. After you fill in the information requested, the state will send you a temporary password through your email. You will need to use the Keystone ID (username) and the temporary password to sign back in to the website to create your own password. Then you will have to log back in to the website using your username and your own password to actually apply for the clearance. Record your keystone ID and password and keep for future reference. Reports can be obtained both online and in the mail.

**FBI check is needed ONLY if the adult has not lived in PA
for the past continuous 10 years**

Federal Criminal History Record Information (CHRI) – FBI REPORT

www.identogo.com/locations/pennsylvania

- Click on “Digital Fingerprinting.” On the next screen, enter the Service Code, which is: **1KG6ZJ**.
- Click on Schedule or Manage Appointment.
- Click on Locate an Enrollment Center first to find the location for providing your fingerprints that is closest to you, then go back to the Schedule an Appointment option. The company is continuing to add new fingerprinting locations.
- Follow the prompts for completing the required information and printing the registration form to take to the fingerprinting location.